

SHEEP CREEK WATER COMPANY
Regular Board of Directors Meeting
March 17, 2022 ~ 6:00pm
Sheep Creek Water Company ~ Board Room via Zoom
4200 Sunnyslope Road, Phelan, CA 92371

The Regular Board of Directors Meeting of March 17, 2022, was called to order at 6:05 pm by Andy Zody. Chris Cummings led in the Pledge of Allegiance and David Nilsen led in the Invocation. Mr. Zody reminded all present that the meeting was being recorded for accurate minutes.

Directors Present: President Andy Zody, Secretary/Treasurer Kellie Williams, Director Luanne Uhl and Director David Nilsen were all present at tonight's meeting.

Staff Present: Staff present was General Manager Chris Cummings, Water Quality, Joseph Tapia, and Administrative Secretary April Chaplin.

Guests Present: Guests present were Therese Rodriguez, Ken Anderson, Don Fish and Bob Howard

Consent Motions

Minutes: Regular Board of Directors Meeting ~ February 17, 2022

Bills: February 17, 2022 through March 17, 2022

Manager's Report: March 17, 2022

Luanne moved to accept the Consent Motions as presented. David Nilsen seconded the motion. Motion carried.

Open Forum/Public Comment: *Under this item, any member of the Board or Public may address the Board on any item relating to the company, not listed on this Agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the Agenda. The Board President will call on each participant and at that time, you will have three (3) minutes to speak.*

Old Business:

a.) System Update: Over the past month, static water levels have dropped about 2 to 4 feet. These are monitored weekly and reported to the State. Well 8 is running 11 hours a day, and Well 11 has been put back on line, and expect to be using it quite a bit next month. The Tunnel continues to produce steady at 140 gallons per minute. Work completed in February 2022 was weekly well soundings, and Office work orders. There was 3 meter upgrades this month and no main line leaks or service line leaks. PRV Station 18 and 35, are vaults to be replace. The vaults are on order. Pipeline stand pipe was replaced with a fire hydrant and 3 gate valves were added.

b.) PPHCSD Consolidation Update: The Consolidation agreement was sent to Sheep Creek attorneys and also a copy to the PPHCSD. We received the agreement back from the attorney and made the changes. We also received the copy from PPHCSD's attorney, but it came in late today, and so the consolidation committee will have to look at it.

New Business:

a.) 2022 Annual Shareholders Meeting:

- Agenda
- Proxy Form

David Nilsen move to accept the Proxy Form as presented. Luanne seconded the motion. Motion carried.

The Board would like to have in writing if the State will grant us an extension in drilling wells for additional water production.

b.) Source Capacity Project:

- Additional Funding Opportunities: Nothing to report at this time.

c.) Resignation of General Manager: Chris Cummings handed in his notice and his official last day working for Sheep Creek Water Company will be March 25, 2022. The Board presented a gift to Chris for serving Sheep Creek Water Company for 25 years of an outstanding job.

Chris asked the Board if they would be willing to sell him the company truck with his left over sick and vacation time. David Nilsen moved to accept Chris Cummings offer to buy the work truck with leftover vacation and sick time. Kellie seconded the motion. Motion carried.

d.) Interim General Manager: It was discussed having Joseph Tapia as an Interim General Manager, along with Therese Rodriquez as an Assistant to the Interim Manager. David Nilsen moved to accept Joseph Tapia as Interim Manager and Therese Rodriquez as Interim Management Assistant. Luanne seconded the motion. Motion carried.

e.) 2022 COLA Increase: Kellie Williams moved to accept the 2022 COLA increase as presented. David Nilsen seconded the motion. Motion carried.

f.) Account 400: No action taken

Next Scheduled Meetings

- a.) April 7, 2022 via Zoom**
- b.) April 21, 2022 via Zoom**
- c.) May 5, 2022 Work Shop / No Meeting**
- d.) May 14, 2022 Annual Shareholder Meeting at Pinon Mesa Middle School**

Closed Session: 7:10 pm to 7:45 pm

Adjournment: David Nilsen moved to adjourn the meeting. Kellie Williams seconded the motion. The Regular Board of Directors Meeting of March 17, 2022 was adjourned at 7:10 pm.

Respectfully Submitted,

**Kellie Williams ~ Secretary/Treasurer
Sheep Creek Water Company
Board of Directors**