

SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
JANUARY 18, 2018 ~ 6:00 PM
Sheep Creek Water Company- Board Room
4200 Sunnyslope Road, Phelan, CA 92371

AGENDA

- 1.) **Open Meeting- 6:00 PM**
 - a.) Flag Salute
 - b.) Invocation

- 2.) **Consent Motions**
 - a.) Minutes:
Regular Board of Directors Meeting of *December 21, 2017*
 - b.) Bills:
December 21, 2017 through January 18, 2017
 - c.) Managers Report: Included in Board Packet

- 3.) **Open Forum/Public Comment-** Under this item any member of the Board or Public may address the Board on any item relating to the district not listed on this agenda. However, the Board is prohibited under AB 240 from taking any action on an item not appearing on the agenda.

- 4.) **Old Business**
 - a.) System Update
 - b.) Well #2A
 - c.) Well #11 Update

- 5.) **New Business**
 - a.) Acct 633 VonBadinski
 - b.) Annual Shareholder Meeting Date- May 12, 2018
 - c.) Well #11 Water Main Improvements
 - d.) Sunset Little League Donation- Shovels
 - e.) Employee Recognition

- 6.) **Next Scheduled Meetings**
 - a.) February 1, 2018 Workshop
 - b.) February 15, 2015 Regular Board Meeting

- 7.) **Closed Session**
 - a.) Employee Evaluations

- 8.) **Adjournment**

***SHEEP CREEK WATER COMPANY
REGULAR BOARD OF DIRECTORS MEETING
MINUTES OF
JANUARY 18, 2018***

The Regular Board of Directors meeting was called to order by Secretary/Treasurer Kellie Williams at 6:03 PM. Director Luanne Uhl led those present in the Pledge of Allegiance. Director David Nilsen gave the Invocation.

Directors present: President Andy Zody, Secretary/Treasurer Kellie Williams and Directors Luanne Uhl and David Nilsen.

Staff present: General Manager Chris Cummings and Administrative Secretary Sandi Moseley

Guests: Maddison Cummings

Consent Motion: Director Luanne Uhl moved to accept the Consent Motion including the Minutes of December 21, 2017, the bills from December 21, 2017 through January 18, 2018, and the Manager's Report as presented. Director David Nilsen seconded the motion. The motion carried.

Open Forum – David Nilsen stated that we need to pay back the CSD for water ASAP. We may need that water this summer. David is concerned that if we have not paid it back and need help it may be a very sticky situation. Chris has been talking with them and David said if they do not want it at this time to be sure that we get that in writing.

Old Business

- a.) **System Update** – Manager Chris Cummings reported that over the last month there has been no change in the well levels. The levels are still about 10 feet down from where they were last year. The current production is at 1,036 GPM. The tunnel is flowing between 131 - 134 GPM which is down slightly. Wells 5 and 8 are pumping between 5 and 12 hours each night with Well 4A on standby. Current usage is between 400,000 and 500,000 gallons per day. California Rural Water finished up the Income Survey and have prepared the report and submitted it to the State for review.
- b.) **Well 2A** – Layne Christian came back with ideas and quotes which was still too much so we asked for them to quote an even smaller pump. They came back with a 50 HP pump which can provide 400 GPM. It will have 500 feet of column pipe and an additional 40 feet of suction pipe below the pump. The total cost is just over \$55,000. David Nilsen moved to approve the quote from Layne for the installation of the new Well 2A pumping equipment and proceed with the job. Luanne Uhl seconded the motion. The motion carried.
- c.) **Well 11 Update** – Chris reported that we are working with Layne to get on the schedule. We received an updated bid because steel prices and diesel have increased considerably. That bid is about \$50,000 more than previously stated. David Nilsen moved to approve the new bid from Layne and to try to get on the schedule immediately. Luanne Uhl seconded the motion. The motion carried.

New Business

- a.) **Acct. 633 VonBadinski** – Chris Cummings explained that they are a long time customer who were out of town in Georgia when we discovered high usage at meter read time. They are asked for some help with the high bill. There was some discussion. David Nilsen moved to charge them the overage charges at the regular rate one time only. Luanne Uhl seconded the motion. The motion carried.
- b.) **Annual Shareholder Meeting date May 12, 2018** – There was discussion about the meeting date. It was suggested to see if the 19th is available instead of the 12th and to decide at the next meeting. We will try to book Phelan Elementary.
- c.) **Well 11 Water Main Improvements** – Chris explained that there had been some discussion on moving ahead with the water main installation ahead of the well being drilled. There will be a lot of work needed for the water main improvements. 5,500 feet of line has to be installed. Even if the Well is dry it is an improvement to replace old lines and improve the system. The total cost is \$225,000. David Nilsen mentioned that we will need to borrow about \$500,000 to get this well online by July 1st. David Nilsen moved to install the 5,500 feet of line ahead of the well installation. Luanne Uhl seconded the motion. The motion carried.
- d.) **Sunset Little League Donation – Shovels** – Chris presented a plaque from Sunset Little League. Chris mentioned that he had received a request from Sunset Little League for the donation of 12 shovels and 6 rakes for them to use. Andy Zody moved to have Chris Cummings purchase 12 shovels and 6 rakes to donate to Sunset Little League. David Nilsen seconded the motion. The motion carried.
- e.) **Employee Recognition** – Sandi Moseley was presented with a plaque and gift certificate for her 20 years of service.

Next Meetings – February 1, 2018 Workshop and February 15, 2018 Regular Board Meeting and change time to 6:30 PM

Closed Session – Employee Evaluation

Adjournment

Kellie Williams moved to adjourn the meeting. Luanne Uhl seconded the motion. The motion carried. The meeting was adjourned at 7:15 PM

Respectfully Submitted,

Kellie Williams
Secretary/Treasurer
Board of Directors